



San Mateo County Fire Chiefs Association

ADVANCEMENT THRU UNITY IN ADMINISTRATION

Geoff Balton – President
Dan Ghiorso - Vice President
Jim Comisky– Secretary

January 21, 2010
Minutes
Operation's Group
Joint Meeting with Training Officer's

Meeting called to order at 0910 hrs. by Pres Balton

Introductions were made by both groups of the Officers of 2010

Operations: President, Geoff Balton, Vice Pres, Dan Ghiorso, Secretary, Jim Comisky

Training: President, Nick Weber, Vice Pres, Jensen, Secretary Dave Pucchi

Member Attendance

Belmont/San Carlos
Cal Fire
Coastside Fire
Central County Fire
Foster City
Menlo Park
Millbrae Fire
North County Fire
Redwood City
San Bruno
San Mateo Fire

Mike Gaffney, Tom Motta, Gary Fauth
Brennan Blue

Don Dornell, Drew Flinders, Jack Lindecker
Jim Comisky, Nick Weber, Mike Towns
Frank Fraone, Tim Campbell
Ron Lavezzo, Kevin McWhirter
Ed Jansen, Todd Johnson
Geoff Balton, Stan Maupin, Dave Pucci

Dan Belville, John Healy, Mike Boren, Chris Cilia

So. SF Fire
Woodside

Tom Azzopardi, Dave Quasney,
Dan Ghiorso, Kevin Butler

Outside Representative Attendance

Fire Chief Liaison	Chief Belville
OES	Bill O'Callahan
PSC	Don Maynard
TO	
EMS	John Kammeyer
AMR	N/A
FPO	N/A
SFFD	N/A

Approval of Minutes

Approval of minutes motioned by Gaffney and seconded by Comisky. Approved.

Fire Chiefs' Report

Report by Chief Belville, Chief Dornell

- There are 3-4 policies under final review by the Chiefs and will be back to Ops soon for implementation.
- OES now has a tool called "Code Red" that is a reverse 911 tool.
- CSM is not able to support the In-service Academy this year due to budget issues. South Bay Training Consortium is assisting with the cost recovery.
- RWO, Central County will be providing TO's to support the Academy and then get reimbursed from the academy for staff hours.

OES Report

Report by Bill O'Callaghan

- The recent storms presented no significant problems.
- Major Drill coming up April 21, 2010 so training is in progress to support that.
- OES working on a updated Multi-Hazard Plan
- Also working on the Resource manual with the Ops group.
- In regards to SUASI San Mateo County is now lumped in with San Francisco to form the West Side of the SF Bay Grouping. This is a good thing as this west section is the highest hazard area and thus will receive the most funding.

EMS Report

Report by John Kaymayer

- The Pan Flu card has been removed @ PSC
- MCI Committee is reviewing the MCI procedures. The review revolves around the deployment of the MCI cache deployment.
- EMS group working on a standardized BBP/Exposure Procedure so all agencies have a standard way of reporting, tracking and dealing with exposures.
- Joint training with AMR and Fire medics is going well with the PALS, ACLS, etc
- AMR is looking at a “Tablet” type PCR reporting system. A working “prototype” should be available soon.
- Central Zone is beginning to use Target Safety and like the results so far.

PSC Report

Report by Don Maynard

- “Card 36” the Pan Flu card has been removed, and replaced with a Severe Respiratory card.
- Don thanked all the agencies that open their EOC’s and handled all the non priority calls. This was done by a CAD unit entry like; “28EOC” then all non priority calls were sent there. Discussion continued on this item.
- Shared a hand out on 2009 stats on dispatches and acknowledgement times. The big message is have your company officers USE THE MST’s!
- Shared a map of the various zones in the County for call activity.
- South San Francisco is fully in the system now to include move ups

FPO Report

No Report

TO Report 2009 Accomplishment/2010 Goals

Report by Nick Weber

Accomplishments in 2009:

- Developed a DVD based lesson for the Firefighter Safety, Health and Survival for each Agency to conduct in house training in June 2009. With help of OES for production of the DVD
- Developed a DVD based lesson for RIC Command and Control for each Agency to conduct in house training in 2009.
- On January 21, 2009, the Fire Operations Group and the Training Officers held a joint meeting on January 21. We have agreed to continue to hold one joint meeting a year to ensure we are all working towards the same goals and objectives.
- Chief Officer Continuing Ed conducted:

First Quarter – TOs hosted a class on High-rise Operations / Dave McGrail – *Completed* –
174 Line personnel, 46 Chief Officers = 220 Total

Second Quarter – Strike Team Leader Refresher – *Completed* - Thanks to Chief Reaves and Battalion Chief Maupin for overall coordination.

Third Quarter – EMS update, MCI Plan update, AMR Disaster Response Team – *Completed* – 7 Line personnel, 40 Chief Officers = 47 Total

- Supported Camp Parks wildland training June 23 & 24. Thanks to Chief Reaves for overall coordination
- Academy Committee interviewed candidates for a successor to Keith Roberts. The Committee Recommendation of Bruce Barron to replace in an interim roll as Co-Director. Bruce has worked with the academy staff as an Assistant Instructor for many years. He will be a valuable asset as Co-Director and carry on the high quality of training that has become expected of the academy.
- 2010 Academy planning schedule and planning completed November 18, 2009
- The Bi-Laws have been amended to accurately reflect the timing of transition of Officers at the end of the calendar year.
- SMCO Sheriff Urban Shield was conducted on October 23 through October 26. The TOs coordinated Fire Department assistance with one SMCO hosted evolution. Training Officers McWhirter, Weber, Fauth, and Maupin were on site during the 48 hour event. Eight agencies (So. San Francisco, San Bruno, Millbrae, Central Fire, Foster City, Cal Fire, Belmont San Carlos, & Redwood City) sent multiple engine crews to assist in training SWAT teams in HazMat Decon.
- TOs assisted in coordination of an operational drill for a BART incident on January 25, 2009

Goal not accomplished;

- Support live fire wild land training and CICC opportunities
Edgewood live fire burn – canceled
Russian Ridge – no training opportunities for type 1 apparatus
Cloverdale - one Training Officer assisted, but no training opportunities for type 1 apparatus
- COCE fourth quarter was to be High Rise Policy. Policy not approved yet.
- Conduct one Recruit Academy – no academy due to no new recruits hired in the county
- Develop and implement at least one county-wide SOG for battalion level responses a year and conduct county-wide training. All discussions came back to the Draft of the San Mateo County FOG manual and how the work was already completed.

Goals for 2010:

The county Training Officers consist of 11 officers. All members have significant work loads with their home agency(s). We have found that the things we have wanted to accomplish in past years are getting more difficult. This year we took a look at what we realistically could accomplish and meet the Association mission. In 2010 we will be focusing on coordination of training by hosting classes, developing lesson plans, and coordinating the Academy. We will remain flexible to add additional goals that may become a priority during the year.

- TOs will host two special training sessions with guest instructors. Sessions will be of significant tactic or incident topics to be decided at a later date. Funding for this training come from the Training Officers annual membership dues.
- TOs will host quarterly Chief Officer training sessions
- TOs will host up to two Recruit Academy's. First is scheduled to start January 18, 2010 and a second in fall. Will depend of the direction of the Fire Chief's.
- TOs will team with the Operations Group and hold a joint meeting on January 21, 2010 in Foster City. This joint meeting is to ensure we are all working towards the same goals and objectives.
- TOs will develop lesson plan type training for wildland, Safety Stand-down, First alarm SOG, and High-rise plan. Lesson plans will be distributed to individual agencies for department or zone training topics.
- Committee Assignments:

<p><u>ACADEMY</u> Kevin McWhirter Ed Jansen Jess Magallanes Gary Fauth</p>	<p><u>WILDLAND TRAINING</u> Kevin Butler Jack Lindecker Chris Cilia Jess Magallanes Ken Lord</p>	<p><u>CHIEF OFFICER CONTINUING EDUCATION (COCE)</u> Nick Weber Frank Fraone Dave Pucci Kevin Butler</p>
<p><u>COUNTY WIDE FIRST ALARM SOG</u> Kevin McWhirter Ed Jansen Gary Fauth Chris Cilia</p>	<p><u>SAFETY STAND DOWN</u> Kevin Butler Jack Lindecker Chris Cilia</p>	<p><u>HIGH RISE PLAN</u> Nick Weber Todd Johnson Dave Pucci</p>

Ops Report 2009 Accomplishment/2010 Goals

Reported by Geoff

List Accomplishments in 2009

- Bart Drill and Policy (**Completed**)
- High Rise Drill and Policy (pending training)
- Joint TO and OPS meeting (**ongoing**)
- USAR guideline and or Policy. Assess equipment needs. (**Completed**)
- Emergency Response Directory (pending)
- Standardized Alarm Response Policy (**Completed**)
- Identify and publish Landing Zones, electronic format. (**Completed**)
- High Visibility Vest Policy (**Completed**)
- Hazard Notification and Flagging Policy (**Completed**)
- Overhaul Policy (**Completed**)
- Water Rescue Policy (pending)
- Violent Call response enhancement (**in place**)
- Pan Flu Policy (pending)
- Frequency Upgrade x2 (**Completed**)
- STL Policy (pending)

Goals for 2010:

List Goals for 2010

- Safety Support Vehicle Policy
- Evaluate needs for County Air Trucks
- Joint Goal with TO's for County FOG Manual
- Complete STL Policy
- Complete Water Rescue Policy
- Joint Goal with TO's for Officer Succession Training
- Joint Meeting with TO's
- Complete High Rise Drill with TO's
- Complete Pan Flu Policy

Old Business:

- High Rise Policy is out the Chiefs for approval
- Bart Drill and Policy, Telles is the liaison the drill will be in the fall Between Colma and SSF.
- Water Rescue Policy, Comisky updated that the committee needs to meet one more time.
- Radio Committee Update by Maupin. The plan is out to the Chiefs and once approved it will come back for put reach training and implementation
- STL Policy update by Comisky. It is done and a draft will be to Ops next month
- Pan Flu Policy. No report
- Target Safety Update by Lindecker. Working well in Central Zone, including live teleconference ability. They plan on using this more in the future. The vendor is providing great support. Weber requested that a training date be set up so all involved agencies may maximize the potential of this tool.

New Business:

- County policies are up and running on the website:
<http://www.smcfireservice.org/chiefs/policies.htm>
- Thanks to Captain Towns of FOS for maintaining this.
- New County Policies. Were discussed earlier, the only change is they are all under review to appropriately name them Policies or Guidelines.
- FOG Manual. Balton says that it is still alive
- Weber asked if this joint meeting should occur twice a year. It was decided that the entire group would meet in January as it is now and the Officers would meet in the fall.

Significant Calls & Roundtable

Millbrae, Ron Lavezzo

Cappuccino High School Fire was arson with multiple sets. The subsequent fires were not rekindles, but more continuation of the fire moving in a void that could not be accessed during an extensive overhaul operation. 2nd Alarm fire on Santa Luccia was electrical in nature and they had 1 rescue.

San Mateo, Mike Boren/John Healy

FS 23 moving forward hoping to break ground this year. A recent Helo Landing call went great with Radio having the LZ plan produced by ops they provided the lats/long for the air ambulance. LT21 a 2004 Freightliner should be in-service in the next few weeks.

Belmont/San Carlos, Mike Gaffney, Gary Fauth, Tom Mota

T14 is now T13 and E13 is now E14. Thanks to Chief Dornell and D/V Chief McWhirter for putting on this academy. 2 FF's going to Haz Mat Tech school. The New Haz Mat 13 should be here this year.

PSC, Don Maynard

CAD is now available on the County Web Site. He wants feed back on who should have availability to it.

Redwood City, Stan Maupin

Had a commercial fire recently due to PG&E replacing a gas meter. PG&E response to this fire was very quick

Menlo Park, Frank Fraone

CATF3 did not deploy to Haiti. FEMA deployed 8 USAR Teams there. Menlo has buildings to burn this March. Any department interested in participating contact Frank.

Central County, Don Dornell

Moving forward with the study of the feasibility for a possible merge.

Foster City, Nick Weber/Jim Comisky

Instead of using White 1 on the San Mateo Bridge calls to communicate with Hayward Fire we had them load Command 21. This is working very well

Meeting adjourned at 1140 hours

Next Operations' meeting: February 18, 2010 @ Foster City Community Center at 0900 hours.