



San Mateo County Fire Chiefs Association

# San Mateo County Fire Prevention Officers

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## Meeting Minutes

**May 19, 2010**

**Foster City Community Center, Port Room.**

President:	Clyde Preston, North County Fire
Vice Pres./Treasurer:	Julie Parenti, Central County Fire
Secretary:	George Devendorf, San Bruno Fire
Liaison Chief:	Jim Skinner, Redwood City Fire

**Attendance:** See attached sign-in sheet on last page.

**Call to order/Pledge of Allegiance:** President Preston called the meeting to order at 13:35 hours.

**Treasurers Report:** Savings: \$523.79  
Checking: \$1496.62  
Dues: \$1300.97

**Approval of minutes:** The March 2010 meeting minutes were approved without correction and with a unanimous vote.

**Chief's Report: Jim Skinner**

Chief Skinner not present - no report from County Chief's.

**Ops Report: John Mapes**

No report this month.

**Training Report: Dave Downing**

Big focus for the county is the Target Safety program.  
BART is in the process of switching out all radios.

**Special agenda item: brochure/handout "show & tell"**

Several agencies distributed forms and handouts for everyone to review.

## **President's Report/New Business/Changes to the Agenda:**

1. The RCFE class in April saw a decent attendance – approximately 33 with a profit of \$100.00. Major cost for us was the printing of handouts/binders. Ideas for next time: Enforce a “no return/no refund” policy; All departments share the cost of printing and marketing; Burn CD’s of the Powerpoint presentation instead of creating handouts and binders.
2. For the July 21<sup>st</sup> meeting, we are taking a field trip of Fire, Cause, and Analysis facility in Berkeley. Time will be 0800-1400 – breakfast and lunch are included.
3. The Angelina Ciucci memorial golf tournament is coming up on September 20<sup>th</sup>. Membership agreed to sponsor a golf hole again. Julie to send in check for \$100.
4. Mary Notch of Consumer Product Safety Commission will be invited to speak at our November meeting. More details to follow.
5. Discussion ensued regarding allowing visitors to our membership meetings and accepting application memberships of non-fire service people. All agreed that while we could not forbid anyone from attending a meeting, we could provide a timeframe during meetings for non-fire service visitors and/or have a closed session time just for voting members. Per our by-laws, members are open to all regular members of municipal, county, state, and federal fire suppression and fire prevention agencies within San Mateo County. Associate members shall be limited to members of municipal, county, state, and federal agencies other than fire suppression and fire prevention agencies. Associate members shall be approved by the Executive Board and ratified by a majority of the membership at a regular business meeting. Associated members are non-voting members.
6. Discussion regarding hosting a 13D plan review class with Eric Price. It would be a 2-day class of 25 people maximum at a cost of approximately \$100/\$125 per person.

## **Roundtable:**

1. George Devendorf: He and Ron Keefer responded to an investigator request for SSFFD. The fire was detected by a heat detector in a 10,000sf business.
2. George Devendorf: Recommendation for training on NFPA 13D update. OSFM has adopted §R313 which applies to residential fire sprinklers. Walschon Fire Protection will discuss the new codes in 13D with us during his presentation in September.
3. Clayton Jolley: Half Moon Bay had a sprinkler save at a Bed & Breakfast. Fire was due to a newly installed and unpermitted water heater.

Meeting adjourned at 15:15 hrs.

**Next meeting: July 21, 2010**  
**Field trip to Fire, Cause and Analysis in Berkeley**  
**Details coming soon!**

**March 2010 ATTENDANCE ROSTER**

<b>AGENCY</b>	<b>NAME</b>	<b>PURPOSE</b>
North County Fire	Clyde Preston	President
Central County Fire	Julie Parenti	Vice President/Treasurer
San Bruno Fire	George Devendorf	Secretary
Redwood City Fire	Jim Skinner-not present	Liaison to County Chiefs
Belmont-San Carlos Fire	Lisa Guerrero	
CalFire	Clayton Jolley Marc Colbert	
Central County Fire	Julie Parenti	
Colma Fire	Not present	
Foster City Fire	John Mapes	
Menlo Park Fire	Jon Johnston	
Millbrae Fire	Dave Downing	
North County Fire	Klaus Zalinski Clyde Preston	
Redwood City Fire	Uli Peretz	
San Bruno Fire	George Devendorf	
San Mateo Fire	Not present	
South San Francisco Fire	Luis DaSilva	
Woodside Fire	Denise Enea	