

# SAN MATEO COUNTY FIRE CHIEFS ASSOCIATION

## TRAINING OFFICERS' SECTION

President – Steve Cavallero  
Vice-President – Scott Jalbert  
Secretary-Treasurer – Tom Azzopardi

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### Meeting Minutes – January 18, 2006

#### I. Call to Order

The January meeting was held at the Menlo Park Fire Protection District CATF3 Warehouse. Meeting was called to order by President Steve Cavallero at 0924 hours.

#### In Attendance

YES	NO	NAME	AGENCY
X		DON DORNELL	CENTRAL COUNTY
	X	SCOTTY JALBERT	CDF/ COUNTY FIRE
X		STAN MAUPIN	FOSTER CITY
	X	PAUL COLE	HALF MOON BAY
X		BILL GILLMORE	MENLO PARK
	X	KEVIN McWHIRTER	MILLBRAE
	X	TONY MAFFEI	NORTH COUNTY
	X	COLE STRATTON	NORTH COUNTY
X		STEVE CAVALLERO	REDWOOD CITY
	X	JOE TELLES	SAN BRUNO
X		TOM MURRAY	SAN MATEO
	X	DOUG FRY	SOUTH COUNTY
X		TOM AZZOPARDI	SOUTH SAN FRANCISCO
X		RAWN PRITCHARD	WOODSIDE
<b><u>REPRESENTATIVES</u></b>			
X		TOM REAVES	SMCO FIRE CHIEFS
	X	MIKE VELASQUEZ	SMCO OPERATIONS GROUP
	X	DON MAYNARD	PSC
X		JOHN QUINLAN	SMCO OES
X		BOB POLLARD	SBRPS
	X	KEITH MARSHALL	CSM
X		PAT O'BRIEN	IEC
	X	JEFF JOHNSON	AMR

#### II. Approval of Minutes & Correspondence

Minutes approved with no changes.

#### III. Approval of Financial Report

Financial Report unavailable.

#### **IV. Representative Reports**

- CHIEFS** Chief Reaves –
- Training Officers' Assn 2006 Goals & Objectives approved. Incorporate WMD hands-on drill if possible. Would like to see County-wide Wildland drill.
  - Job well done in 2005. HazMat team status discussed. On Feb agenda. HazMat Training through IEC in 2006.
  - Communication Improvement speaker at Ops meeting, January 18<sup>th</sup>.
- OPS** John Quinlan (attended meeting) –
- Command simulation trailer reviewed
  - Boosting attendance
  - Coroner to discuss "Coroner Buckets", caches throughout County.
  - TO's Reps to Ops are McWhirter, Fry, Azzopardi, Jalbert
- PSC**
- RIC policy rollout, possibly April 2006.
- OES** John Quinlan –
- County implementing GIS project. Fire representation recommended (Mike Velasquez)
  - Attended grant meeting. System changed. Now initiative based. Request must support initiatives. Summary report sent to County Chiefs.
  - UWASI Grants – working relation ship with SF is good. \$4million of projects. Care & shelter items. Water and generators throughout County. Super UWASI district includes San Jose, Oakland and all greater Bay Area.
  - Microwave system throughout Bay Area.
- SBRPS** Bob Pollard –
- Academy full with waiting list.
  - CSM new public safety building near completion. SBRPS looking to use facility.
  - Will be attending State Chancellor Office meetings and report back.
- CSM** No Report
- IEC** Pat O'Brien –
- O'Donnell met with county Chiefs regarding HazMat team.
  - State Training Advisory Board will be represented to upgrade entire curriculum.
- AMR** No Report

#### **V. Committee Reports**

<b>ACADEMY</b>	<b>DORNELL</b>	<b>Flyer for opening ceremony to be distributed. Recruits to report 0700 hrs at FS-37. Ceremony to state at 1000 hrs. Details being completed. 27 to 33 recruits. Need workman comp papers. No certification of insurance needed. No additional costs to be incurred because of BA/BS degrees.</b>
<b>EDUCATION</b>	<b>MAUPIN</b>	<b>Chief Officer Continuing Education to begin March 7-8 (Greater alarm review and overhead issues). Encourage Acting BC's to attend. Other dates are June 1-2 (STL), September 7-8 (High Rise), and November 20-21 (TBD). BC Maupin to head committee.</b>
<b>MAJOR DRILL</b>	<b>DORNELL</b>	<b>After action report for high rise drill finalized. DVD format. Scheduled October, November, and December for drill. Use same format as RIC.</b>
<b>RIC</b>	<b>CAVALLERO</b>	<b>Committee met. Discussion on lessons learned, statistical report, and policy modifications. Need assistance with RIC drill for Academy. Forward names to BC Cavallero.</b>
<b>STANDARD OPERATION TRAINING</b>	<b>MURRAY</b>	<b>Hose supply standardization – survey being conducted in Central Zone. Apparatus placement next month. Summary report forthcoming. Treasure Island training for North zone on January 25<sup>th</sup>.</b>

## VI. Old Business

No Old Business

## VII. New Business

BC Tom Azzopardi	SSFFD	Discussion regarding costs associated with Treasure Island training.  To be placed on agenda next month – <ul style="list-style-type: none"><li>• Increase dues (bylaws available)</li><li>• per agency fee rate</li></ul>
BC Steve Cavallero	RCFD	<ul style="list-style-type: none"><li>• Want County TO rep for County EMS committee regarding Avian flu. (BC Maupin volunteered)</li><li>• Santana Row Fire presentation. Flyers distributed.</li><li>• AdHoc Committee to review County Policies (BC Fry volunteered)</li><li>• DMV Motor Carrier Safety Improvement Act of 1999 implemented 12/05.</li><li>• Changes to DMV- Employee Testing Program occurring.</li><li>• Hold Harmless Agreements – agency signing on behalf of personnel versus individuals signing for themselves.</li></ul>

## VIII. Roundtable

CENTRAL COUNTY	Joint training starting. SWAT medics deployed. Admin offices space becoming tight. Reviewing intern program. Head mechanic retiring this year. Station bidding now opened.
CDF/ COUNTY FIRE	No Report
FOSTER CITY	No Report
HALF MOON BAY	No Report
MENLO PARK	USAR training calendar is out. Water rescue overview in March. Swim test in June. September – water rescue exercise.
MILLBRAE	No Report
NORTH COUNTY	No Report
REDWOOD CITY	No Report
SAN BRUNO	No Report
SAN MATEO	No Report
SOUTH COUNTY	No Report
SOUTH SAN FRANCISCO	Tentative move in date of new FS61 – March 1 <sup>st</sup> . Rollout of FETN satellite training service. Currently training at donated building.
WOODSIDE	Three firefighters in academy. Need new mechanic.

**IX. Adjournment**

Meeting adjourned at 1144 hours.

Respectfully submitted,

Tom Azzopardi (Secretary / Treasurer)

**Next meeting is Wednesday February 15, 2006 at:** Fire Station 28 EOC/Classroom,  
Foster City