

SAN MATEO COUNTY FIRE CHIEFS ASSOCIATION

TRAINING OFFICERS' SECTION

President – Steve Cavallero
Vice-President – Scott Jalbert
Secretary-Treasurer – Tom Azzopardi

Meeting Minutes – February 15, 2006

I. Call to Order

The February meeting was held at Fire Station 28, Foster City. Meeting was called to order by President Steve Cavallero at 0915 hours.

In Attendance

YES	NO	NAME	AGENCY
X		DON DORNELL	CENTRAL COUNTY
	X	SCOTTY JALBERT	CDF/ COUNTY FIRE
X		STAN MAUPIN	FOSTER CITY
	X	PAUL COLE	HALF MOON BAY
X		BILL GILLMORE	MENLO PARK
	X	KEVIN McWHIRTER	MILLBRAE
	X	TONY MAFFEI	NORTH COUNTY
X		COLE STRATTON	NORTH COUNTY
X		STEVE CAVALLERO	REDWOOD CITY
X		JOE TELLES	SAN BRUNO
X	X	TOM MURRAY	SAN MATEO
X		DOUG FRY	SOUTH COUNTY
X		TOM AZZOPARDI	SOUTH SAN FRANCISCO
X		RAWN PRITCHARD	WOODSIDE
 <u>REPRESENTATIVES</u>			
X		TOM REAVES	SMCO FIRE CHIEFS
	X	RON LAVEZZO	SMCO OPERATIONS GROUP
X		DON MAYNARD	PSC
	X	JOHN QUINLAN	SMCO OES
X		BOB POLLARD	SBRPS
	X	KEITH MARSHALL	CSM
X		PAT O'BRIEN	IEC
X		JEFF JOHNSON	AMR

II. Approval of Minutes & Correspondence

Minutes approved with no changes.

III. Approval of Financial Report

Financial Report approved with no changes.

IV. Representative Reports

CHIEFS

Chief Reaves –

- Discussion regarding County HazMat team. Committee formed. Presentation being made today. Direction of South County will determine options.
- Wildland and MTZ's – determines automatic wildland response to certain areas.
- Visited Fremont to look at FireRMS Advanced EMS module which was recently rolled out. Foster City to beta test for county.
- Awaiting FOG manual recommendations from Ops.
- Pandemic plan meeting minutes are out and awaiting approval.
- Radio improvement project moving along well. Several presentations being conducted. \$400K approved for improvements. Phase 1 to begin March 8th.
- Policy and Standards committee formed and moving forward.
- Camp Parks beginning to gear up for wildland drill. Reaves has been contacted. Overhead positions need filling.
- Santa Clara gearing up their wildland drill meeting. Next meeting March 2nd.

OPS

Tom Reaves (attended meeting) –

- FOG manual reviewed and recommendation to Fire Chiefs before 2/16.
- New officers: President Mike Velasquez, VP John Healy, Secretary/Treasurer Drew Flinders
- Ron Lavezzo – Ops rep to Training Officer meeting.

PSC

Don Maynard -

- Dispatch academy completed.
- Dispatchers will be attending Chief Officer CE courses.
- CAD hardware revision in June. No change requests between last week of May and all through June.

OES

Marvin Howard –

- Region II coordinator will change along with dispatch center to Contra Costa from St. Helena. Change to occur April 1st. Dispatch center will be using RAWS for resource ordering.
- Oakland and Alameda FD will be hosting S-330 course in March 6-10th.
- All CDF adding Training Specialist to their Incident Management teams. Courses being available through NorCal TO.

SBRPS

Bob Pollard –

- Intern Director in place. Will not impact Training Officers.

EMS

Mark Ladas –

- AMR staffing level reaching critical levels.

CSM

No Report

IEC

Pat O'Brien –

- HazMat Tech course starting March 27th at SFO.

NORCAL

Doug Fry –

- Strategic planning last week.
- Next general meeting April 4th in Roseville.
- Symposium scheduled for 2nd week in November.
- Website up and running.
- Quarterly newsletter being sent out.
- \$50K available for curriculum development committee with State.

AMR

Jeff Johnson –

- SMART program discussed. Program designed to address people who require social-type services. Respond to Code 2 behavioral emergencies requested only by law enforcement. Staffed 24/7 but only one unit available.

V. Committee Reports

ACADEMY	DORNELL	Currently in week 4. One recruit released due to injury. Lot of facility changes occurring. Directors requesting Scantron for test grading, cost of \$1200, \$600 to TO's. Discussion regarding buying one outright. Motion to purchase Scantron machine by Stratton if funds available. 2 nd by Fry. Motion passed. Discussion regarding setting aside a prudent reserve for academy start-up costs. Figure to be determined. Instructional aide position being solicited. Some training site (Tree Top and Crestmoor) have been excellent. Costs being discussed regarding the use of Treasure Island. Proctors requested for live fire (1 per 2 recruits). Scheduling of resources requested.
EDUCATION	MAUPIN	Chief Officer Continuing Education March 7-8 (Greater alarm review and overhead issues). Encourage Acting BC's to attend. Also encouraging prompt RSVP. Santana Row presentation also scheduled.
MAJOR DRILL	DORNELL	DVD after action report being worked on. Coming out soon.
RIC	CAVALLERO	Committee met. Final statistics have been compiled. Report to Fire Chiefs in March. Two major changes to policy being considered. Additional 1 st alarm BC to be assigned per IC with RIC Grp Supervisor being assigned with 2 nd . RIC apparatus dispatched with 1 st alarm will be an engine company so as not to lock up trucks. Discussion supported committee recommendation.
STANDARD OPERATION TRAINING	MURRAY	No Report
COUNTY POLICY	FRY	No Report
EMS/AVIAN FLU	MAUPIN	Mark Ladas – <ul style="list-style-type: none">• First meeting. Committee composed of approximately 15 people.• Discussing strategies regarding equipment cache, emergency staffing.• IAP being created by Muela and Lucett.

VI. Old Business

Dues Increase	Azzopardi	Discussion
Fee determination	Azzopardi	Tabled to next month. Awaiting Fire Chief decision.

VII. New Business

BC Monitors	Bill Lent	No Report
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VIII. Roundtable

CENTRAL COUNTY	Looking for EVOC training.
CDF/ COUNTY FIRE	Preliminary talks regarding the tunnel beginning
FOSTER CITY	No Report
HALF MOON BAY	No Report
MENLO PARK	Looking at Opticom system.
MILLBRAE	No Report
NORTH COUNTY	Department released one recruit from academy. BC test in May. BC Powell to retire in June.
REDWOOD CITY	Captain and BC tests in March.
SAN BRUNO	BC Sweeney to retire. Task force training with Central working well. Treasure Island training was successful. Opticom system in ECR corridor and Sneath.
SAN MATEO	No Report
SOUTH COUNTY	No Report
SOUTH SAN FRANCISCO	Hiring two laterals February 24 th with 2-week orientation academy. Captain test in April.
WOODSIDE	No Report

IX. Adjournment

Meeting adjourned at 1149 hours.

Respectfully submitted,

Tom Azzopardi (Secretary / Treasurer)

Next meeting is Wednesday March 15, 2006 at: Fire Station 9, Redwood City.