

# SAN MATEO COUNTY FIRE CHIEFS ASSOCIATION

## TRAINING OFFICERS' SECTION

President – Steve Cavallero  
Vice-President – Scott Jalbert  
Secretary-Treasurer – Tom Azzopardi

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### Meeting Minutes – May 17, 2006

#### I. Call to Order

The April meeting was held at Fire Station 94, Daly City. Meeting was called to order by President Steve Cavallero at 0915 hours.

#### In Attendance

YES	NO	NAME	AGENCY
	X	DON DORNELL	CENTRAL COUNTY
	X	SCOTTY JALBERT	CDF/ COUNTY FIRE
X		STAN MAUPIN	FOSTER CITY
	X	PAUL COLE	HALF MOON BAY
X		RICH AUGER	MENLO PARK
	X	KEVIN McWHIRTER	MILLBRAE
X		TONY MAFFEI	NORTH COUNTY
	X	COLE STRATTON	NORTH COUNTY
X		STEVE CAVALLERO	REDWOOD CITY
X		JOE TELLES	SAN BRUNO
	X	TOM MURRAY	SAN MATEO
	X	DOUG FRY	SOUTH COUNTY
X		TOM AZZOPARDI	SOUTH SAN FRANCISCO
		RAWN PRITCHARD	WOODSIDE
<b><u>REPRESENTATIVES</u></b>			
X		TOM REAVES	SMCO FIRE CHIEFS
	X	RON LAVEZZO	SMCO OPERATIONS GROUP
X		DON MAYNARD	PSC
X		BILL O'CALLAHAN	SMCO OES
X		BOB POLLARD	SBRPS
	X	KEITH MARSHALL	CSM
X		PAT O'BRIEN	IEC
	X	JEFF JOHNSON	AMR

#### II. Approval of Minutes & Correspondence

Minutes approved with no changes. Maupin motioned, Telles seconded. Passed.

#### III. Approval of Financial Report

Financial Report approved with no changes. Telles motioned. Maffei seconded. Passed

#### **IV. Representative Reports**

##### **CHIEFS**

Chief Reaves –

- CDF Chief Sims to retire in May.
- Chief Barry (CCFD) to retire.
- SFO resources available for mutual aid within 2 miles of airport.
- Jim Bonner – representative member for UWASI grant with SF.
- Pandemic flu meetings have been cancelled.
- Golden Gate Drill Nov 15-16
- Pandemic Flu Summit at Expo Center 5/18 & 19<sup>th</sup>
- Radio infrastructure project continuing
- Wildland 2006 at Camp Parks 6/27 & 28<sup>th</sup>

##### **OPS**

Chief Reaves –

- SMCops Ops plan for pandemic flu.
- Rehab policy draft reviewed. Input to Muela. No timeline for implementation.

##### **PSC**

No Report

##### **OES**

Bill O'Callahan –

- Four planner to SF for Nov 15<sup>th</sup> earthquake exercise. To be a 24 hour exercise.
- NIMS compliance to county plans. To be reviewed by County Chiefs for fire sections.
- Six declarations in county. Money coming in to reimburse cities.
- Flu plan in progress. Two sessions have occurred.
- Steve Mahaley – NIMS implementation. Developing training format.

##### **SBRPS**

Bob Pollard –

- Executive Director resigned. Interim in place. Program is strong.
- 120 students on waiting list for academy.

##### **EMS**

Armando Muela –

- Avian flu – County supervisors adopted hospital plan. Law enforcement, public works, and fire departments components next.
- AMR in negotiations with county. Requesting contract extension for total of 5 years. Currently in 2<sup>nd</sup> year of contract.
- 4<sup>th</sup> Quarter rollout – policy on ALS & CPR new standards
- 1<sup>st</sup> Quarter 2007 - MCI

##### **CSM**

No Report

##### **IEC**

No Report

##### **NORCAL**

No Report

##### **AMR**

No Report

#### **V. Committee Reports**

ACADEMY	DORNELL	<ul style="list-style-type: none"><li>• Letter from Don Dornell read.</li><li>• Committee to meet to recommend new director.</li><li>• Confirming numbers for Fall Academy.</li></ul>
EDUCATION	MAUPIN	<ul style="list-style-type: none"><li>• STL refresher – June 1<sup>st</sup> &amp; 2<sup>nd</sup>.</li></ul>
MAJOR DRILL	AZZOPARDI	<ul style="list-style-type: none"><li>• WMD/BART Drill meeting at Ops – May 18<sup>th</sup>.</li></ul>
RIC	CAVALLERO	<ul style="list-style-type: none"><li>• RIC Dispatch Policy Train the Trainer – May 17<sup>th</sup> PM. PowerPoint presentation to be available on PSC website.</li></ul>
STANDARD OPERATION TRAINING	MURRAY	<ul style="list-style-type: none"><li>• Schedule multi-zone training with SF. 4<sup>th</sup> Wednesday of each month.</li></ul>

COUNTY POLICY REAVES

- Next meeting May 31<sup>st</sup>.
- Plan on quarterly rollouts of policies.

EMS/AVIAN FLU MAUPIN

Next meeting – June 7<sup>th</sup> & 8<sup>th</sup>.

## VI. Old Business

FF Safety Stand Down Telles

Draft presented for review. To County Chiefs for approval.

JPA Burn Props Cavallero

Subcommittee met on May 15<sup>th</sup>. Issues:

- Maintenance
- IMS trailer towing
- North Tree fire trailer use – not recommended. Consider other options.
- How much money available for Flash trailer reimbursement?
- \$1600 per agency for maintenance?
- Tow vehicle for IMS.
- Cost per agency needs to be addressed.

## VII. New Business

Training Funds Cavallero

- \$310K available from UWASI grant with SF. To be used for RS1 & 2 before December 31, 2006. To Education Committee for followup.

**VIII. Roundtable**

CENTRAL COUNTY	No Report
CDF/ COUNTY FIRE	No Report
COLMA	No Report
FOSTER CITY	No Report
HALF MOON BAY	No Report
MENLO PARK	Adjustments being made regarding reorganization.
MILLBRAE	No Report
NORTH COUNTY	Capital improvement money available for new classroom. BC Assessment Center on June 20 <sup>th</sup> . Need assessors.
REDWOOD CITY	No new direction regarding BC test. Fatality fire last week.
SAN BRUNO	No Report
SAN MATEO	No Report
SOUTH COUNTY	No Report
SOUTH SAN FRANCISCO	New training tower plans finalized. Groundbreaking in June.
WOODSIDE	Rescue being upgraded to medium status. New Station (FS19). EMS Chief assessment center in June.

**IX. Adjournment**

Meeting adjourned at 1133 hours. Motioned – Maupin. Seconded – Maffei.

Respectfully submitted,

Tom Azzopardi (Secretary / Treasurer)

**Next meeting is Wednesday June 21, 2006 at: Fire Station 23, San Mateo.**