

SAN MATEO COUNTY FIRE CHIEFS ASSOCIATION

TRAINING OFFICERS' SECTION

President – Steve Cavallero
Vice-President – Scott Jalbert
Secretary-Treasurer – Tom Azzopardi

Meeting Minutes – August 16, 2006

I. Call to Order

The August meeting was held at Fire Station 17, CDF/County Fire. Meeting was called to order by President Steve Cavallero at 0910 hours.

In Attendance

YES	NO	NAME	AGENCY
X		DON DORNELL	CENTRAL COUNTY
X		SCOTTY JALBERT	CDF/ COUNTY FIRE
	X	STAN MAUPIN	FOSTER CITY
	X	PAUL COLE	HALF MOON BAY
	X	RICH AUGER	MENLO PARK
X		KEVIN McWHIRTER	MILLBRAE
X		TONY MAFFEI	NORTH COUNTY
	X	COLE STRATTON	NORTH COUNTY
X		STEVE CAVALLERO	REDWOOD CITY
X		JOE TELLES	SAN BRUNO
X		TOM MURRAY	SAN MATEO
	X	DOUG FRY	SOUTH COUNTY
	X	TOM AZZOPARDI	SOUTH SAN FRANCISCO
	X	KEVIN BUTLER	WOODSIDE
X		JIM DEMATTEI	COLMA
<u>REPRESENTATIVES</u>			
	X	TOM REAVES	SMCO FIRE CHIEFS
	X	RON LAVEZZO	SMCO OPERATIONS GROUP
	X	DON MAYNARD	PSC
	X	JOHN QUINLAN	SMCO OES
	X	BOB POLLARD	SBRPS
	X	KEITH MARSHALL	CSM
	X	JIM O'DONNELL	IEC
	X	JEFF JOHNSON	AMR

II. Approval of Minutes & Correspondence

Minutes approved McWhirter motioned, Dornell seconded. Passed.

III. Approval of Financial Report

Financial Report approved with no changes. Telles motioned. Maffei seconded. Passed

IV. Representative Reports

CHIEFS No Report

OPS Telles:
• The Rehab Policy was approved and sent to the Chief's Group
• Had a discussion about the open water rescue program. There will be a meeting with the agencies involved. An e-mail will be sent out.

PSC

- Having some issue with RIC and the 2nd TAC net. Some crews are confused about the protocol.
- Starting a new dispatch academy. Will be making contact with agencies for ride-a-longs.

OES • No Report

SBRPS • No Report

EMS • No Report

CSM • No Report

IEC • No Report

NORCAL • No Report

AMR • No Report

V. Committee Reports

ACADEMY	DORNELL	<ul style="list-style-type: none">• Academy Starts September 11th start.• FC Roberts passed out the draft schedule• D/C McWhirter to send out a schedule to the T/O's for assigning apparatus.• Developed a criteria for staff to spend monies without it coming from them.• FC Roberts, D/C McWhirter, and BC Azzopardi to develop a policy for spending by the next meeting. Looking at obtaining Debit cards for the staff.• Discussed passing score for the academy raising to 80% This will include passing 80% of the 19 chapter test and an accumulative total score of 80%.• Added IS-700, S-190, and S-130 certs• Letters addressing PT will be sent out• The academy is looking for instructors.
EDUCATION	MAUPIN	<ul style="list-style-type: none">• RSII starts on Aug 21st• The in-service RSII class got cancelled
MAJOR DRILL	AZZOPARDI	<ul style="list-style-type: none">• Chief Officer CE will be High Rise in Sept.
RIC	CAVALLERO	<ul style="list-style-type: none">• NGLB class Sept 14 & 15
SOP	MURRAY	<ul style="list-style-type: none">• No Report
COUNTY POLICY	REAVES	<ul style="list-style-type: none">• No report
EMS/AVIAN FLU	MAUPIN	<ul style="list-style-type: none">• Still working on the operations plan

VI. Old Business

- | | | |
|----------------|-----------|---|
| JPA Burn Props | Cavallero | <ul style="list-style-type: none">• There is \$259 K available. Who has the final say on how this money is used? Can this money be used for maintenance? If not, what will be the actual cost? BC Cavallero will follow up on this.• Looking to see if CSM can store the props |
| Rehab Policy | | Has been approved by OPS, sent to the Chief's group. |

VII. New Business

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| Planning Meeting | <ul style="list-style-type: none">• Will be held on Sept 20th in San Bruno.• Will make committee assignments |
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VIII. Roundtable

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| CENTRAL COUNTY | Working on a new truck. Hiring four new FF's and the mechanic is retiring |
| CDF/ COUNTY FIRE | Will be conducting a control burn 160 acres |
| COLMA | No Report |
| FOSTER CITY | No Report |
| HALF MOON BAY | No Report |
| MENLO PARK | No Report |
| MILLBRAE | No Report |
| NORTH COUNTY | Hiring nine new FF's. The t-shirts for the academy have been ordered. B/C's Maffei & Stratton will be going on line |
| REDWOOD CITY | Conducting an Open B/C Exam |
| SAN BRUNO | New SCBA's delivered. Sharing a locater frequency with DCFD |
| SAN MATEO | No Report |
| SOUTH COUNTY | No Report |
| SOUTH SAN FRANCISCO | No Report |
| WOODSIDE | No Report |

IX. Adjournment

Meeting adjourned at 1144 hours. Motioned – Telles. Seconded – Dornell

Respectfully submitted,

Scotty Jalbert (VP)

Next meeting is Wednesday September 20th at: San Bruno City Hall.