

# SAN MATEO COUNTY FIRE CHIEFS ASSOCIATION

## TRAINING OFFICERS' SECTION

President – Steve Cavallero  
Vice-President – Scott Jalbert  
Secretary-Treasurer – Tom Azzopardi  
October 18, 2006

### I. Call to Order

The October meeting was held at Station 23, San Mateo. Meeting was called to order by President Steve Cavallero at 0915 hours.

### In Attendance

YES	NO	NAME	AGENCY
X		DON DORNELL	CENTRAL COUNTY
	X	SCOTTY JALBERT	CDF/ COUNTY FIRE
X		STAN MAUPIN	FOSTER CITY
	X	PAUL COLE	HALF MOON BAY
X		RICH AUGER	MENLO PARK
X		KEVIN McWHIRTER	MILLBRAE
X		TONY MAFFEI	NORTH COUNTY
X		COLE STRATTON	NORTH COUNTY
X		STEVE CAVALLERO	REDWOOD CITY
X		JOE TELLES	SAN BRUNO
	X	TOM MURRAY	SAN MATEO
	X	DOUG FRY	SOUTH COUNTY
X		TOM AZZOPARDI	SOUTH SAN FRANCISCO
X		KEVIN BUTLER	WOODSIDE
	X	RAWN PRITCHARD	WOODSIDE
	X	JIM DEMATTEI	COLMA
<b><u>REPRESENTATIVES</u></b>			
X		TOM REAVES	SMCO FIRE CHIEFS
	X	RON LAVEZZO	SMCO OPERATIONS GROUP
X		DON MAYNARD	PSC
	X	JOHN QUINLAN	SMCO OES
X		BOB POLLARD	SBRPS
	X	KEITH MARSHALL	CSM
X		PAT OBRIEN	IEC
	X	JEFF JOHNSON	AMR
<b><u>GUESTS</u></b>			
X		TODD JOHNSON	NORTH COUNTY
X		CAL EITEL	SAN MATEO
X		DAN GHIORSO	WOODSIDE

### II. Approval of Minutes & Correspondence

Minutes approved with no changes. Telles motioned, Maupin seconded. Passed.

### III. Approval of Financial Report

Financial Report approved with no changes. Maupin motioned. Stratton seconded. Passed

#### **IV. Representative Reports**

##### **CHIEFS**

Chief Reaves –

- Approved Training Officers' goals and added High Rise drill
- New executive board: Meyers (Pres), Kohlmann (VP), Reaves (Sec), Hagg (Treas)
- CICCIS – overhead request to be filled through process of: Application completed, approved by CICCIS (Levels 100, 200, 300), and then placed on list. Line EMT position will be filled on rotation basis. No Line Medic positions will be filled. Reaves is 300 Chair, 400 Region II, and Fire Mutual Aid Coordinator.
- Policy and Procedures have been revised and accepted. Committee to be standing and review every quarter.
- Chiefs want group reps to attend other meetings.
- Golden Guardian drill – looking for STL to lead county task force.
- Next year, group presidents to make presentation at Chiefs' Summit.

##### **OPS**

Joe Telles –

- Discussed FOG manual issue. Concerns taken back to Chiefs.
- Ops group liked TI training.
- Bay water response discussed.
- Freeway response standardization.
- Communication committee to be formed.

##### **PSC**

Don Maynard -

- Academy graduated 2 weeks ago (2 graduated)
- Assessment center for shift supervisor coming up.
- Phase 1 of the radio infrastructure upgrade to be completed 1<sup>st</sup> quarter 2007. Central and North zones to be similar to South zone.
- Menlo Park donated vehicle for IDT and law enforcement.

##### **OES**

- No Report

##### **SBRPS**

Bob Pollard –

- Weekend academy being formed. Looking to Santa Clara and San Mateo counties as models.
- Revamping policies and procedures.
- New Executive Director, as of Nov 1, is Steve Kushings, former Santa Clara undersheriff.

##### **EMS**

- No Report

##### **CSM**

- No Report

##### **IEC**

Pat O'Brien –

- Rubble Pile Medicine at NASA this month.
- Bill Lent available for training on monitoring equipment on BC vehicles.
- UWASI grant resulting in many classes.
- Putting on OSHA compliance training.

##### **NORCAL**

- No Report

##### **AMR**

- No Report

#### **V. Committee Reports**

ACADEMY

MCWHIRTER

- Last MPE, all passed without errors. First time in academy history.
- Modesto on 11/6-7<sup>th</sup>. Need 2 engines, 1 truck
- Closing ceremony on 12/15 at either CSM or Canada.
- BBQ on 12/14
- Wildland training upcoming.

EDUCATION	MAUPIN	<ul style="list-style-type: none"> <li>• Chief Officer CE on November 20<sup>th</sup> and 21<sup>st</sup> covering BART orientation.</li> <li>• RS-2 reimbursement due by November 1<sup>st</sup>.</li> <li>• 2007 CE dates to be determined for scheduling purposes.</li> </ul>
MAJOR DRILL	AZZOPARDI	<ul style="list-style-type: none"> <li>• Awaiting direction for Chiefs' Summit. Drills to be covered in 2007: Wildland, WMD, and High Rise. Will be addressed after committee reformation in November.</li> </ul>
RIC	CAVALLERO	<ul style="list-style-type: none"> <li>• Santa Clara county mimicking San Mateo county plan.</li> </ul>
SOP	MURRAY	<ul style="list-style-type: none"> <li>• No report</li> </ul>
COUNTY POLICY	REAVES	<ul style="list-style-type: none"> <li>• See Chief section</li> </ul>
EMS/AVIAN FLU	AUGER	<ul style="list-style-type: none"> <li>• Changes to occur to dispatch, EMD discussed.</li> <li>• Modifying treatment protocols.</li> <li>• Emergency Communication Center (ECC) to be formed.</li> <li>• Hospital plan – all victims to be transported and evaluated</li> <li>• Transportation protocols</li> <li>• Public information policy</li> <li>• Looking into mandate or recommendation that all public safety personnel must be offered flu shot.</li> </ul>

## VI. Old Business

No Old Business	Cavallero	Maintain fourth Wednesday each month for training with San Francisco Fire Department
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## VII. New Business

Redirect/rename SOP committee	Cavallero	<ul style="list-style-type: none"> <li>• Discussion with decision to be made in November meeting.</li> </ul>
Nominations for officers	Cavallero	<ul style="list-style-type: none"> <li>• No additional nominations made. Vote on officers in November meeting.</li> </ul>
November meeting	Cavallero	<ul style="list-style-type: none"> <li>• November meeting changed to November 7<sup>th</sup>. Location remains in South San Francisco</li> </ul>

### **VIII. Roundtable**

BELMONT/SAN CARLOS	No Report
CENTRAL COUNTY	No Report
CDF/ COUNTY FIRE	No Report
COLMA	No Report
FOSTER CITY	No Report
HALF MOON BAY	No Report
MENLO PARK	Six in academy. Interview for deputy chief forthcoming.
MILLBRAE	No Report
NORTH COUNTY	Nine in academy. Truck is still out of service (3 months).
REDWOOD CITY	BC test occurred Monday. No results as of yet.
SAN BRUNO	Shared service with Millbrae going well. Contract to 2008. Grant for fire shelters and EMS jackets have been approved.
SAN MATEO	No Report
SOUTH SAN FRANCISCO	Training facility nearing completion. Dedication scheduled for November 18 <sup>th</sup> . New rescue boat participated in Fleet Week and will be part of bay response. Engineer's test at end of month. Fire prevention activities occurring these next two week.
WOODSIDE	Two in academy. Hosting wildland training for academy. Captain's written test this Friday.

### **IX. Adjournment**

Meeting adjourned at 1130 hours. Motioned made by Maffei. Seconded by Dornell. Passed.

**Next meeting is Tuesday, November 7<sup>th</sup>, 0900 hours, Terrabay Gymnasium Complex, 1121 South San Francisco Drive (behind Station 65), South San Francisco**