

SAN MATEO COUNTY FIRE CHIEFS ASSOCIATION

TRAINING OFFICERS' SECTION

President – Steve Cavallero
Vice-President – Scott Jalbert
Secretary-Treasurer – Tom Azzopardi
December 20, 2006

I. Call to Order

The November meeting was held at Station 19 in Woodside. Meeting was called to order by President Steve Cavallero at 0920 hours.

In Attendance

YES	NO	NAME	AGENCY
X		DON DORNELL	CENTRAL COUNTY
X		SCOTTY JALBERT	CDF/ COUNTY FIRE
X		STAN MAUPIN	FOSTER CITY
	X	PAUL COLE	HALF MOON BAY
X		RICH AUGER	MENLO PARK
X		KEVIN McWHIRTER	MILLBRAE
	X	TODD JOHNSON	NORTH COUNTY
	X	ED JANSEN	NORTH COUNTY
X		STEVE CAVALLERO	REDWOOD CITY
	X	JOE TELLES	SAN BRUNO
X		TOM MURRAY	SAN MATEO
X		GARY FAUTH	BELMONT/SAN CARLOS
X		TOM AZZOPARDI	SOUTH SAN FRANCISCO
X		KEVIN BUTLER	WOODSIDE
X		RAWN PRITCHARD	WOODSIDE
	X	JIM DEMATTEI	COLMA
<u>REPRESENTATIVES</u>			
X		TOM REAVES	SMCO FIRE CHIEFS
	X	RON LAVEZZO	SMCO OPERATIONS GROUP
X		DON MAYNARD	PSC
	X	JOHN QUINLAN	SMCO OES
X		BOB POLLARD	SBRPS
X		KEITH MARSHALL	CSM
X		PAT OBRIEN	IEC
X		JIM O'DONNELL	IEC
<u>GUESTS</u>			
X		DAN GHIORSO	WOODSIDE
X		ARMANDO MUELA	WOODSIDE
X		JIM VARNER	SFFD

II. Approval of Minutes & Correspondence

Minutes approved with no changes. Maupin motioned, McWhirter seconded. Passed.

III. Approval of Financial Report

Financial Report approved with no changes. Murray motioned. Jalbert seconded. Passed

IV. Representative Reports

CHIEFS

Chief Reaves –

- New liaison – Chief Dornell. Backup Chief Muela.
- Change in SFIA coverage with move-up plan to start in Feb/Mar. Training required with neighboring agencies for orientation.
- Communication needs between SMCO and SFO to be identified.
- New policy standard liaison needed. Need revision of:
 - BC/Capt
 - Rehab
- 2007 Officers
 - **County Chiefs**
 - President - Chief Ron Meyers (North County)
 - VP Chief - Gerry Kohlmann (Redwood City)
 - Sec - Chief Tom Reaves (Foster City)
 - Treasurer - Chief Dennis Haig (Millbrae)
 - **Operations**
 - President - John Healy (San Mateo)
 - VP - Jim Skinner (Redwood City)
 - Sec - Joe Telles (San Bruno)
 - **Fire Prevention**
 - President - Rebecca Lauricella (Redwood City)
 - VP - Mark Colbert (CDF)
 - Sec - Jim Palisi (Belmont/San Carlos)
- Attendance is a high priority for reps to attend meetings.

OPS

- No Report

PSC

Don Maynard -

- Six new hires attending 6-week POST training. Two laterals will go to fire dispatch.
- CAD hardware upgrade going well.
- Radio infrastructure – phase 1.
 - Central/North zone repeated secondary channel
 - County-wide command channel
 - Control 12 transmitter being moved from San Mateo to Metro Center.
- Recommendation of COCE topic – communications.

OES

- No Report

SBRPS

Bob Pollard –

- Organizational change forthcoming.
- Academy graduated December.
- College tuition cost decreasing \$26 to \$20.

EMS

Chief Muela –

- RFP being redesigned for 2007/08.
- Pandemic flu issues ongoing.
- Chief Muela is EMS Liaison for County Chiefs.
- Nora virus notification – JPA supervisors. PPE for airborne versus blood borne/direct contact.

CSM

Keith Marshall –

- College FF1 academy graduated.
- Academy Director Phil Van Orden is doing an excellent job.
- County Chiefs visited college and interested in developing training cooperation.
- Mike Clair appointed President of CSM.

IEC

Pat O'Brien/Jim O'Donnell –

- 2007 Schedule out.
- HazMat monthly training for BSCFD team.
- Grant funding for table top exercise available for county-wide training.
- OSHA safety compliance training available.
- ICS training upcoming.

V. Committee Reports

ACADEMY	MCWHIRTER	<ul style="list-style-type: none">• Graduation December 19th.• One week EMS training extension.• PPE damage being investigated from Modesto live fire training.• March 1st is next academy.
EDUCATION	MAUPIN	<ul style="list-style-type: none">• Dates for COCE are:<ul style="list-style-type: none">- March 19-20- June 4-5 (STL refresher)- September 26-27- November 19-20• RS2 grant amount of \$342K completed.• Recommendation of plan development for future grant sponsored training. Consider shift schedule training in future.
MAJOR DRILL	AZZOPARDI	<ul style="list-style-type: none">• No Report
RIC	CAVALLERO	<ul style="list-style-type: none">• No report
SOP	MURRAY	<ul style="list-style-type: none">• Central County working on SOP's that may be incorporated throughout county.
COUNTY POLICY	REAVES	<ul style="list-style-type: none">• Rewritten and reformatted policies have been approved in September meeting.
EMS/AVIAN FLU	AUGER	<ul style="list-style-type: none">• December meeting cancelled.

VI. Old Business

Redirect/rename SOP committee	Cavallero	<ul style="list-style-type: none">• 2007 Committees (Education and COCE to be separate). Other committees to remain the same.<ul style="list-style-type: none">- Academy: McWhirter (Chair), Fauth, Butler, Azzopardi- Education: Telles (Chair)- COCE: Maupin (Chair), Pritchard, Jalbert, Murray- Major Incident Training: Azzopardi (Chair), Murray, Auger- SOP: Murray (Chair), Fauth, Butler- RIC: Maupin (Chair), Cavallero, Jalbert, Pelk, Joe Novelli- Webmaster: Mike Towns- Avian Flu: Auger- County Policies: McWhirter- OPS: Standing agenda item- FPO Rep: Christine Reed
Nominations for officers	Cavallero	<ul style="list-style-type: none">• Newly elected 2007 officers<ul style="list-style-type: none">- President McWhirter- VP Maupin- Sec/Treasurer Azzopardi

VII. New Business

2007 Meeting Schedule	Cavallero	Jan – Menlo Park, Feb – SSF, Mar – Redwood City, Apr – Millbrae, May – North County, Jun – Central County, Jul – Foster City, Aug – San Bruno, Sep – San Mateo, Oct – Belmont/San Carlos, Nov – CDF, Dec - Woodside
President Report	Cavallero	On September 26 th , President report to Chief's planning meeting. September will be scheduled future planning meeting for TO's in order to get plan to Chiefs.
Appreciation Plaque	Jalbert	Plaque presented to outgoing president, Steve Cavallero
WMD Presentation	Bill Lent	WMD training to be agenized for January. Meeting with Lent. Training to include tabletop exercise for command staff. WMD equipment review to be agenized also for Jan meeting.
SFIA Training	Group	Training will occur on fourth Wednesday of every month except December. McWhirter to make contact.
TO's Dinner	McWhirter	Scheduled for January 9 th at Fiddler's, 6pm. RSVP McWhirter.
EMS Week	McWhirter	Chief's direction to include this portion in the academy which will extend duration to 15 weeks.

VIII. Roundtable

BELMONT/SAN CARLOS	No Report
CENTRAL COUNTY	No Report
CDF/ COUNTY FIRE	No Report
COLMA	No Report
FOSTER CITY	No Report
HALF MOON BAY	No Report
MENLO PARK	No Report
MILLBRAE	No Report
NORTH COUNTY	No Report
REDWOOD CITY	No Report
SAN BRUNO	No Report
SAN MATEO	No Report
SOUTH SAN FRANCISCO	No Report
WOODSIDE	No Report

IX. Adjournment

Meeting adjourned at 1212 hours. Motioned made by Pritchard. Seconded by Cavallero. Passed.

Next meeting is Wednesday, January 17th, 0900 hours, Menlo Park Fire Station #1