

**SAN MATEO COUNTY FIRE CHIEFS ASSOCIATION
TRAINING OFFICERS' SECTION**

**President – Kevin McWhirter
Vice-President – Stan Maupin
Secretary-Treasurer – Tom Azzopardi**

January 17, 2007

I. Call to Order

The January meeting was held at Station 1 in Menlo Park. Meeting was called to order by President Kevin McWhirter at 0915 hours.

Attendance

YES	NO	NAME	AGENCY
X		GARY FAUTH	BELMONT/SAN CARLOS
	X		CENTRAL COUNTY
	X	KATHLEEN LINEBERRY	CDF/COUNTY FIRE
	X	ROB SHERMAN	CDF/COUNTY FIRE
		JIM DEMATTEI	COLMA
X		NICK WEBER	FOSTER CITY
	X	PAUL COLE	HALF MOON BAY
X		RICH AUGER	MENLO PARK
X		KEVIN McWHIRTER	MILLBRAE
X		TODD JOHNSON	NORTH COUNTY
X		ED JANSEN	NORTH COUNTY
X		STAN MAUPIN	REDWOOD CITY
X		JOE TELLES	SAN BRUNO
X		TOM MURRAY	SAN MATEO
X		TOM AZZOPARDI	SOUTH SAN FRANCISCO
X		KEVIN BUTLER	WOODSIDE
	X	RAWN PRITCHARD	WOODSIDE
		REPRESENTATIVES	
	X	DON DORNELL	SMCO FIRE CHIEFS
	X	ARMANDO MUELA	SMCO FIRE CHIEFS
	X	SCOTTY JALBERT	SMCO OPERATIONS
	X	DREW FLINDERS	SMCO OPERATIONS
X		CHRISTINE REED	SMCO FIRE PREVENTION
X		MARK LADAS	EMS
X		DON MAYNARD	PSC
X		BILL O'CALLAHAN	SMCO OES
	X	BOB POLLARD	SBRPS
	X	KEITH MARSHALL	CSM
	X	PAT O'BRIEN	IEC
		GUESTS	
X		STEVE CAVALLERO	REDWOOD CITY
X		JIM O'DONNELL	IEC
X		TIM McHENRY	IEC

II. Approval of Minutes & Correspondence

Minutes approved with the following changes. 2007 Committees: Education Committee, Telles out, Maupin in. SOP Committee, Johnson in. MIT Committee, Jansen in. Telles motioned, Maupin seconded. Passed.

III. Approval of Financial Report

Financial Report approved with no changes. Telles motioned. Maupin seconded. Passed

IV. Representative Reports

CHIEFS

Chief Dornell (via email) –

- OES grant update:
 - Four trailers in County with sufficient supplies for 300 people each.
 - County has 3000 CERT kits for cities to use.
 - Still waiting on about \$75K in confined space equipment.
- Regional Fire Training Facility – tabled
- Joint Fire Chiefs/Labor meeting – Jan 23, 2007 at SM YMCA
 - Some discussion on the status of the transportation piece. Is it still a viable option?
 - Chief Meyers to contact recruiter for JPA administrator.
- Firefighter hiring process
 - Perfect FF Candidate process discussed. What are other options?
- Voted on changes to bylaws and policies.
 - Policies are posted on web link at www.smc911dispatch.org. Personnel to review.
- “Agenda Report” form for subgroups to use to submit items to chiefs meeting.

CSM

No Report

EMS

Mark Ladas –

- EMD cards updated for high call volume situations.
- MCI tabletop in April 2007
- 1st quarter mandatory training
- Train-the-trainer for stroke protocols scheduled

FPO

Christine Reed –

- Goals for 2007 to be discussed in January meeting.

IEC

Jim O'Donnell/Tim McHenry –

- I-300 & 400 upcoming at SFO.
- HazMat training in San Jose.
- Meeting with BSCFD to set up month refresher hazmat training on various topics. To start in February.
- RS1 & 2 also upcoming. Price increase.

OES

Bill O'Callahan –

- Alert systems –
 - ROAM RED: wireless alert warning system with callback
 - ROAM BLUE: citizen wireless alert warning system
 - TENS (Telephone Emergency Notification System): valuable for 1st responders. Identifies area to focus phone call for alerting public. 25 cents/call.
- Grants – submitting for additional \$9K for Millbrae confined space training. Identified funding for confined space equipment purchase.
- Moved to 555 County Road.
- New Mobile command vehicle delivered.
- Air truck being built and to be housed at FCFD,

OPS

Joe Telles –

- Scotty Jalbert and Drew Flinders are OPS Liaisons.
- Nora virus issues discussed to keep from cross-contaminating stations and equipment.
- Rehab policy sent back for revision.
- Work with TO's for high rise drill.
- Tech Rescue response for county being studied.
- Review significant incidents to be agendized.

PSC

Don Maynard -

- Radio infrastructure upgrade testing for North Zone is complete. Radio programming for mobile and portable to occur.

V. Representative Reports

ACADEMY	MCWHIRTER	<ul style="list-style-type: none"> • Academy review forthcoming. • March is next academy start. Anticipating 7-16 recruits.
CHIEF OFFICER CE EDUCATION	MAUPIN	<ul style="list-style-type: none"> • No Report
	MAUPIN	<ul style="list-style-type: none"> • No Report
MAJOR DRILL	AZZOPARDI	<ul style="list-style-type: none"> • No Report
RIC	MAUPIN	<ul style="list-style-type: none"> • NGLB class in February.
SOP	MURRAY	<ul style="list-style-type: none"> • Will be meeting with committee today.

VI. Liaison Reports

COUNTY POLICY EMS/AVIAN FLU	MCWHIRTER	<ul style="list-style-type: none"> • No Report
	AUGER	<ul style="list-style-type: none"> • Next meeting, February 7th.

VII. Old Business

SFIA	McWhirter	<ul style="list-style-type: none"> • Central zone scheduled this month for cover-in orientation and airport familiarization. • Future training to occur on 4th Wednesday. To confirm with SFO. • North zone to attend in February.
Training Officer Dinner	McWhirter	<ul style="list-style-type: none"> • Monday, January 22nd, Fiddler's Green in Millbrae.
WMD Training	Azzopardi	<ul style="list-style-type: none"> • Azzopardi to be Point of contact with IEC for county-wide WMD and wildland training.

VIII. New Business

2007 Training Calendar	Azzopardi	<p>Developed tentative training calendar for 2007:</p> <p>Jan – open</p> <p>Feb – open</p> <p>Mar – COCE (policy review), academy</p> <p>Apr – WMD tabletop, academy</p> <p>May – WMD tabletop, academy</p> <p>Jun – COCE (STL), academy, wildland, safety stand down</p> <p>Jul – open</p> <p>Aug – open</p> <p>Sep – COCE, academy</p> <p>Oct – High Rise, academy</p> <p>Nov – COCE (Communications), academy</p> <p>Dec - academy</p>
------------------------	-----------	---

Ethics Class	Murray	Proposed that Training Officers host ethics class for state instructors. Discussion and Murray to research and follow-up.
DMV Exams	Murray	Confirmation that SSFFD will do Class B Firefighter restricted DMV exams. Contact Azzopardi for details.
Foam Ops Restrictions	Murray	Discussion regarding the use of foam for training and the restriction for it to enter storm drain system.
Technical Rescue Capability	Johnson	Distributed response plan that NCFE will be implementing. To meet with PSC for CAD piece.
Elevator Rescue Training	Azzopardi	Discussion regarding the need for elevator rescue training . Azzopardi to get more details and relay information via email. SSFFD interested in hosting.

IX. Meeting Representatives

OPS Rep	January – McWhirter February – Azzopardi
FPO Rep	January – Weber February - Telles

X. Round Table

BELMONT/SAN CARLOS	Funding formula proposed and agreed upon. Awaiting JPA signing. Hiring only 1, possible lateral.
CENTRAL COUNTY	No Report
CDF/ COUNTY FIRE	No Report
COLMA	No Report
FOSTER CITY	New BC promotion test upcoming. Entry FF recruitment ongoing through internal process.
HALF MOON BAY	No Report
MENLO PARK	2 new engines to be delivered in June. New vehicle to tower fire safety trailer. ECC room in warehouse is operational.
MILLBRAE	No Report
NORTH COUNTY	2 to 4 new hires. 2 captains promoted. 3 engineers promoted. 2 new engines. Vehicles with split drive shafts having vibration issues. KME truck back in service. Advertising for Disaster Prep Chief. New TO trucks ordered.
REDWOOD CITY	New apparatus ordered (engines and truck). Stan Maupin new TO.
SAN BRUNO	Hiring lateral, maybe 2. Donated old SCBA's to CSM. 3 year labor contract signed.
SAN MATEO	Training Division to get support Captain position. Possibly hire to fill Disaster Prep position. Chief Kelly to possibly retire this year. Two new engines ordered. New TO vehicle to be delivered.
SOUTH SAN FRANCISCO	No Report
WOODSIDE	Station 19 occupied. To become classroom training site. Possible joint BC test with Foster City.

XI. Adjournment

Meeting adjourned at 1200 hours. Motioned made by Murray. Seconded by Auger. Passed.

Next meeting is Wednesday, February 21st, 0900 hours, Terrabay Gymnasium Complex, 1121 South San Francisco Drive (next to Station 65), SSF