

**SAN MATEO COUNTY FIRE CHIEFS ASSOCIATION
TRAINING OFFICERS' SECTION**

**President – Kevin McWhirter
Vice-President – Stan Maupin
Secretary-Treasurer – Tom Azzopardi**

February 21, 2007

I. Call to Order

The February meeting was held at Terrabay Gymnasium Complex in South San Francisco. Meeting was called to order by President Kevin McWhirter at 0915 hours.

Attendance

YES	NO	NAME	AGENCY
X		GARY FAUTH	BELMONT/SAN CARLOS
	X		CENTRAL COUNTY
	X	KATHLEEN LINEBERRY	CDF/COUNTY FIRE
	X	ROB SHERMAN	CDF/COUNTY FIRE
	X	JIM DEMATTEI	COLMA
X		NICK WEBER	FOSTER CITY
	X	PAUL COLE	HALF MOON BAY
X		RICH AUGER	MENLO PARK
X		KEVIN McWHIRTER	MILLBRAE
X		TODD JOHNSON	NORTH COUNTY
X		ED JANSEN	NORTH COUNTY
X		STAN MAUPIN	REDWOOD CITY
X		JOE TELLES	SAN BRUNO
X		TOM MURRAY	SAN MATEO
X		JEFF BARILE	SAN MATEO
X		TOM AZZOPARDI	SOUTH SAN FRANCISCO
X		KEVIN BUTLER	WOODSIDE
	X	RAWN PRITCHARD	WOODSIDE
		REPRESENTATIVES	
X		DON DORNELL	SMCO FIRE CHIEFS
	X	ARMANDO MUELA	SMCO FIRE CHIEFS
	X	SCOTTY JALBERT	SMCO OPERATIONS
	X	DREW FLINDERS	SMCO OPERATIONS
X		CHRISTINE REED	SMCO FIRE PREVENTION
	X	MARK LADAS	EMS
X		DON MAYNARD	PSC
	X	BILL O'CALLAHAN	SMCO OES
X		BOB POLLARD	SBRPS
X		KEITH MARSHALL	CSM
X		PAT O'BRIEN	IEC
		GUESTS	
X		BRIAN MOLVER	OES
X		JIM VARNER	SFFD

II. Approval of Minutes & Correspondence

Minutes approved with no changes. Maupin motioned, Telles seconded. Passed.

III. Approval of Financial Report

IV. Representative Reports

CHIEFS

Chief Dornell –

- Pandemic flu plan to be developed by each agency.
- Reviewing AMR contract.
- Academy discussion.
- Radio upgrades discussion.

CSM

Keith Marshall –

- Interested to meet with County Chiefs to create day program and training center.
- Bond passed \$480 million for campus.
- Hydraulics to be added to the 5 core classes for degree. Affects the 2009 graduating class.

EMS

No Report

FPO

Christine Reed –

- Coordinating necessary training courses for the county.
- Curriculum changes to academy. Changes to be reviewed for next class.
- March 21st meeting cancelled.
- FPO applied for grant for aerial photos of wildland/urban areas. Vegetation types, roof types, etc. SRA made presentation.
- California Conference of Arson Investigators, March 16 at Foster City. \$25. 1000- 1400 hrs.
- Ethics class co-sponsored by TO's scheduled for June 1st in Millbrae.

IEC

Pat O'Brien –

- Website changes
- Agriterrorism course at UC Davis

OES

Brian Molver –

- Tsunami plan being developed by Jim Ashe. Plan is to place sirens, 2 each for key jurisdictions. March 29th – dispatch to agency exercise. Tsunami test.
- Board of Supervisor – Emergency Ops Plan to supervisor for approval.
- RFP for emergency response trainer – CERT coordinator to get communication up and running.
- Many CERT class ongoing.
- Extinguisher trailer to be back up with a second.
- Applying for Citizen Preparedness grant \$50K for CERT coordination.
- Matt Lucett to leave OES to NCFA.

OPS

Joe Telles –

- Communication response plan report – same procedure for all zones. Timeline approval June. Implement last quarter.
- Rehab policy now with Local 2400. Clarification of “patient” status and record management.
- Technical Rescue Committee – working on standard response model. Possibly 7 USAR units and cross-staffed.
- High Rise Committee – members identified – Johnson.
- RIC standby tactical channel – problem addressed. Continue monitoring confusion with standby tactical on balance. Only verbal for tactical – not on pager.
- Pandemic fly – City managers have received template. Fire agencies to fill out. Want to ensure individual agency align with County plan.

PSC

Don Maynard -

- 90 second acknowledgement – customized report show company compliance. Send every 3 months. Defined distinction between 90 second acknowledgement versus shoot time.
- Technical changes upcoming – CAD downtime not passed down to company level.
- Receiving wireless 911 calls moving forward. Requires new phone system. Staffing issues to be addressed because of increased call volume.

SBRPS

Bob Pollard –

- Website being revised.
- Academy started in January. End in June.
- Survey to be sent out re: physical agility.

SFO

Jim Varner –

- Initial training went well. Maintain momentum with monthly training.

V. Representative Reports

ACADEMY	MCWHIRTER	<ul style="list-style-type: none">• Discussion regarding start date being backed up to April not possible with only 9 recruits. Awaiting chiefs' direction. Tentative number for Fall academy is greater than 20.• PPE damage investigation ongoing.
CHIEF OFFICER CE	MAUPIN	<ul style="list-style-type: none">• Communication Van 3/12-13 Foster City• Discussion regarding future topics.
EDUCATION	MAUPIN	<ul style="list-style-type: none">• Funding Millbrae made.
MAJOR DRILL	AZZOPARDI	<ul style="list-style-type: none">• Awaiting law confirmation. Letter sent in February. Tentative exercise date still for April.• Will be contacting Ops High Rise Committee regarding any changes to policy.
RIC	MAUPIN	<ul style="list-style-type: none">• Identify interested people for Command and Control meeting.
SOP	MURRAY	<ul style="list-style-type: none">• Fact finding for direction meeting today.

VI. Liaison Reports

COUNTY POLICY	MCWHIRTER	<ul style="list-style-type: none">• No Report
EMS/AVIAN FLU	AUGER	<ul style="list-style-type: none">• Pandemic fly response grid created.• Report from Health Dept due March 3rd.• May 4th – County tabletop

VII. Old Business

Elevator Training	Azzopardi	<ul style="list-style-type: none">• Cancelled. To contact different vendor.
WMD Tabletop Training	Azzopardi	<ul style="list-style-type: none">• Awaiting confirmation from Law Enforcement. Will contact IEC for further information.

VIII. New Business

SFO Monthly Training Plan	Maupin	<ul style="list-style-type: none">• Monthly training to be different than initial training. Meeting with SFO to be scheduled.
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IX. Meeting Representatives

OPS Rep	March 15 th - Azzopardi
FPO Rep	March – meeting cancelled

X. Round Table

BELMONT/SAN CARLOS	Board has not signed JPA. One lateral to be hired. E13 staffing goal. HazMat team being reestablished. Internal energy is good.
CENTRAL COUNTY	Hosting PPE inspection training, March 12, 13, 15, Basic. 3/14 Advanced. Order placed for truck. Battalion 8 vehicle being outfitted. New rescue spec'd. USAR 33 to be typed this week to a type II. Airport shuttle bus fire – propane fueled. Deputy Chief appointed – Mark Ladas. City of Burlingame is beta-testing for OES the ROAM secure.
CDF/ COUNTY FIRE	No Report
COLMA	No Report
FOSTER CITY	BC Nick Weber to be contact for TO's. Hiring interview this week. BC promotion March 14 th .
HALF MOON BAY	No Report
MENLO PARK	Identified as site for global communication grant funding. Atherton residential plan review requested by Grand Jury.
MILLBRAE	Training in North County.
NORTH COUNTY	Disaster Preparedness Chief hired – Matt Lucett. Target Safety Program started.
REDWOOD CITY	Hiring two laterals in March. New truck ordered.
SAN BRUNO	Lateral interviews upcoming. Grant workshop hosted in February. EMS jackets gong out to bid. CAD computer in BC car.
SAN MATEO	Training Captain onboard. Two engines ordered. Practice BC test March 2 nd . Real test this year some time. New ladder prop built. Truck company training in March/April. TI receptive for special ops task force to train with SF special ops.
SOUTH SAN FRANCISCO	Training on the 16 Life Safety Initiatives. Hiring one lateral. CERT training finishing this month. Tower training has started. New BC17 truck being outfitted. BC test in April
WOODSIDE	Two BC's still out. Romero to return March 1 st . Lombardo to retire March 15 th . Captain test upcoming in Fall. No word on BC test

XI. Adjournment

Meeting adjourned at 1200 hours. Motioned made by Telles. Seconded by Fauth. Passed.

Next meeting is Wednesday, March 21st, 0900 hours, Station 9, 755 Marshall Street, Redwood City.