

**SAN MATEO COUNTY FIRE CHIEFS ASSOCIATION
TRAINING OFFICERS' SECTION**

**President – Kevin McWhirter
Vice-President – Stan Maupin
Secretary-Treasurer – Tom Azzopardi**

June 20, 2007

I. Call to Order

The June meeting was held at Central County Fire Station 34. Meeting was called to order by President Kevin McWhirter at 0901 hours. A light Continental breakfast was provided.

Attendance

| YES | NO | NAME | AGENCY |
|------------|-----------|---------------------------------|--------------------------|
| | X | GARY FAUTH | BELMONT/SAN CARLOS |
| | X | | CENTRAL COUNTY |
| | X | KATHLEEN LINEBERRY | CDF/COUNTY FIRE |
| X | | SCOTTY JALBERT | CDF/COUNTY FIRE |
| | X | | COLMA |
| X | | JIM COMISKY (For NICK WEBER) | FOSTER CITY |
| | X | PAUL COLE | HALF MOON BAY |
| X | | RICH AUGER | MENLO PARK |
| X | | KEVIN McWHIRTER | MILLBRAE |
| X | | TODD JOHNSON | NORTH COUNTY |
| X | | ED JANSEN | NORTH COUNTY |
| X | | STAN MAUPIN | REDWOOD CITY |
| | X | JOE TELLES | SAN BRUNO |
| X | | TOM MURRAY | SAN MATEO |
| | X | TOM AZZOPARDI | SOUTH SAN FRANCISCO |
| | X | KEVIN BUTLER | WOODSIDE |
| | X | RAWN PRITCHARD | WOODSIDE |
| | | | |
| | | REPRESENTATIVES | |
| X | | DON DORNELL | SMCO FIRE CHIEFS |
| | X | ARMANDO MUELA | SMCO FIRE CHIEFS |
| X | | SCOTTY JALBERT | SMCO OPERATIONS |
| X | | DREW FLINDERS | SMCO OPERATIONS |
| X | | KEITH MARSHALL | SMCO FIRE PREVENTION/CSM |
| X | | MARK LADAS | EMS |
| X | | DON MAYNARD | PSC |
| X | | BILL O'CALLAHAN | SMCO OES |
| X | | BOB POLLARD | SBRPS |
| X | | PAT O'BRIEN | IEC |
| | | | |
| | | GUESTS | |
| X | | MATT TURTURICI | SAN MATEO FD |
| | | | |

II. Moment of Silence honoring the 9 Firefighters from Charleston, South Carolina

III. Special Presentation of Hydrogen Shuttle Bus coming to SMCO

- Presentation by Diana Shu from C/CAG. Power Point attached.

IV. Approval of Minutes & Correspondence

Minutes approved with no changes. Maupin motioned, Johnson seconded. Passed.

V. Approval of Financial Report

No Report.

IV. Representative Reports

CHIEFS

Don Dornell

- Last meeting was at SFO
- Discussion at meeting RE: Fittings from SFFD. 3" to 2-1/2" reducer. Looking into additional fittings
- Regional Fire Operations Plan – Needs more work on FD side based on some anomalies regarding FD resources ordering in plan.
- Discussion on EMS JPA negotiations
 - July 12 at SM Library to discuss
- Academy – job offers to new employees – to coordinate or not and how to?
 - At least one academy a year (Fall) and recognize costs may increase based on numbers of recruits.
- Discussion (question from Tom Murray) regarding Fire Blast Trailer – where is this at? Still up for discussion by Chiefs
- BSCFD Hazmat Training/Coverage – TO's to make it work. BSCFD to check with neighbors for coverage.

CSM

Keith Marshall –

- "Summertime, school's out"
- Only offer 1 Fire Science class during summer
- EMT Re-Cert class cancelled due to low sign-ups
- CALFIRE/State Fire Training cert fee increase (Level 1 & 2) delayed until January 2008

EMS

Mark Ladas –

- *To be John Kammeyer for future meetings
- System re-design has taken priority over other standing committees (e.g. Avian Flu, etc.) through approximately October
 - 10 new committees for re-design
 - July 12 report coming out to outline proposal for system re-design

FPO

Keith Marshall/John Mapes –

- New Secretary – Denise Enea
- New VP – Jim Palisi
- Some SMCO FPO's on State Committee to work/assist re-writing Company Officer classes
- Code classes scheduled through remainder of year for new updates

IEC

Pat O'Brien -

- D/O class on June 25 at NCFA.
- Discussion with Menlo Park and NASA to set up joint training sites/centers
- D/O class requirements question from Tom Murray RE: Class B license
 - TO's to send letter to State Fire Training drafted by Tom Murray

OES

Bill O'Callahan –

- New Breathing Support at County yard.
- Working on RFP for WMD training.
- \$30,000.00 for Trench Rescue training needs to be spent from last years grant by December. Requirements same as last grant.
 - Maupin to look into (tuition costs only, backfill not considered)

OPS

Scotty Jalbert –

- OES gave presentation on Resource list for County

- Rehab Policy passed
- BC Buggy inventory – establish minimum standard, in process
- Drew Flinders to present USAR Power Point to Ops group June 21, **get on Agenda for TO's next month.**

PSC

Don Maynard –

- Company Officers – on move-ups to SFO, pager will read “IA03” not SFO, etc.
- Devils Slide response configurations change based on construction – roadway response the same, added some Common Place names “Ops Center North/South” = construction trailers, “Portal” is entrance to the actual tunnel
- Overhead requests – Units displayed on CAD will be changed from “OVRHD1” to read “OH01”, etc.
- Requests for Overhead positions for out-of-county will include a mass page for people with certain qualifications. FMC will send out mass page with info.
 - In-county requests call for specific resource or specific qualification? FMC to answer.

SBRPS

Bob Pollard –

- Passed out Medical ACE stats for center (attached)
- Academy Graduating June 20, 2007
- Instructor improvement course on-line on SBRPS website
- New Executive Director

SFO

No Report

V. Representative Reports

| | | |
|-----------------------|---------------------|---|
| ACADEMY | MCWHIRTER | <ul style="list-style-type: none"> • Nothing new to report • Numbers still fluctuating, possible 18-28, enough to hold academy • Kevin will send an email to Chiefs to finalize numbers • Start date on September • 15-weeks with addition EMS week • Look into hosting a D/O class in county after academy |
| CHIEF OFFICER CE | MAUPIN | <ul style="list-style-type: none"> • Next classes 9/25 & 9/26 and 11/19 & 11/20 • USAR roll-out possibly at next class • Attendance up but still need more • Chief Officers/Acting BC's if they fill an operational role they should be attending the CE's |
| EDUCATION MAJOR DRILL | MAUPIN AZZOPARDI | <ul style="list-style-type: none"> • No report • Todd Johnson – High-rise committee has met and is working • High-rise training still on task |
| RIC | MAUPIN | <ul style="list-style-type: none"> • Initial \$2,500.00 from SMCO TO's account to fund video production for Version 2 of DVD. |
| SOP | MURRAY | <ul style="list-style-type: none"> • Policies handed-out to committee to evaluate – 2 engine/2 truck for review • Goal is to have these ready to roll-out county-wide by end of year |

VI. Liaison Reports

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|---------------|-----------|-----------------|
| COUNTY POLICY | MCWHIRTER | • No report |
| EMS/AVIAN FLU | AUGER | No meeting set. |

VII. Old Business

| | | |
|-----------------------------|--------|--|
| High Rise Command & Control | Maupin | • Handled by SMCO TO's. Registration to Tom Azzopardi. |
|-----------------------------|--------|--|

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| OES Equipment Cache CD | McWhirter | <ul style="list-style-type: none"> Kevin to send out to everyone |
| SFO Monthly Training Plan | McWhirter | <ul style="list-style-type: none"> No contact made. Kevin to meet with Sullivan 6/20. |
| Command Vehicle Inventory Standardization | Telles | Information to Ops. In progress |
| Target Hazard Classification Standardization | McWhirter | No information from FPO's. |

VIII. New Business

| | | |
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| Training Records to Keith Marshall | Murray | Needs the number of hours from Fall 2006/Spring 2007 sent to him if not already sent. Research on getting CSM to provide the student hour reimbursement. |
| MTZ | Jalbert | Forming committee through Ops to establish policy on MTZ response. TO's will need to address roll-out. |

IX. Meeting Representatives

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| OPS Rep | June 21 st – Murray July 19 th - Maupin |
| FPO Rep | June 20th – Marshall July 18 th - Marshall |

X. Round Table

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|---------------------|---|
| BELMONT/SAN CARLOS | No Report |
| CENTRAL COUNTY | Pre-survey meeting with ISO on 6/20/07. Representatives from Millbrae discussing data on possible future of the 2 agencies. Offer to research may be also be offered to San Bruno. John Kammeyer promoted to EMS Division Chief Mark Ladas promoted to Deputy Chief New BC vehicle in service |
| CDF/ COUNTY FIRE | No Report |
| COLMA | No Report |
| FOSTER CITY | Need a line gun for boat. |
| HALF MOON BAY | No Report |
| MENLO PARK | 2 new engines being outfitted Foam – F-500 demo setup on August 6 th or August 9 th 3-6 new hires |
| MILLBRAE | New engine to be delivered in next few weeks. |
| NORTH COUNTY | No Report |
| REDWOOD CITY | Sims Fire Post Incident Evaluation (PIE) on 6/18. Lessons learned to be released in the future. New Engine to go into service. Badge Pinning July 11. |
| SAN BRUNO | No Report |
| SAN MATEO | Capt. Matt Turturici and Capt. Jay DeSecco new Captains Practice Captains Exam – minimum 12 needed. 2 new engines coming in June |
| SOUTH SAN FRANCISCO | No report |
| WOODSIDE | No Report |
| PSC | During Sims fire 2 additional 2 nd alarm incidents at same time. Only 1 exception report during this time. |

XI. Adjournment

Meeting adjourned at 1200 hours. Motioned made by Maupin. Seconded by Johnson. Passed.

Next meeting is Wednesday, July 18th, 0900 hours, Station 28, 1040 E. Hillsdale Blvd., Foster City.